

**MEETING SUMMARY OF THE
COMMUNITY DEVELOPMENT COMMITTEE (CDC) MEETING
TUESDAY, JUNE 24, 2014 – 5:30 P.M.
COUNCIL CHAMBERS- THIRD FLOOR- CITY HALL**

Present: Barbara Carr, Randy Brody, Debra Branley, Harrison Dudley, Reyna Crow, Hamilton Smith

Absent: Justin Perpich, Kristi Gordon

Others Present: See attached list.

Staff: Keith Hamre, Karen Olesen, Char McLennan, Mike Palermo, and Suzanne Kelley

1. Introductions, Roll Call and Hearing Notice
 - a. Carr called the meeting to order at 5:35 PM. A Quorum was present.
 - b. Carr asked if anyone wanted to speak about an item that was not on the agenda. No one requested to speak.

2. FY-2013 Performance Interviews

Keith Harme explained the meeting format. The Committee Members and the agencies have received the FY 2013 Outcome Report. Each agency would have three minutes to respond to the following three questions:

 - a. How did you do in meeting your goal?
 - b. How did you do in meeting your outcomes?
 - c. Any monitoring issues/questions?

During the presentation, Keith told the Committee that the information for AICHO was incorrect and that AICHO did exceed their benchmark goals in both programs.

Agency	Program	Speaker	Comments
Duluth HRA	Duluth Property Rehab Program/Lateral Lines/Housing Resource Connection	Lynne Snyder	On track to exceed goal, have good staff, outcomes have been met, no monitoring concerns.
Eco3/AEOA	Coordinated Weatherization	Jodi Slick and Dave Johnson	Contract extended due to winter

	Program		conditions, have now exceeded goal. Are producing utility savings. Question on reasonable accommodation request not reported.
Community Action Duluth	FAIM IDAs & Downpayment Assistance	Sara Priest	Since 2010, 15 families purchased homes. Housing market challenging. Reasonable accommodation in 2012, none in 2013.
One Roof Community Housing	Multi-family Development/Rehab & Resale	Jeff Corey and Jim Mischler-Philbin	Hillside Apt construction on schedule. Acq/Rehab exceeding goal. Many important partnerships
Duluth HRA	Tenant Based Rental Assistance	Mary Pelofske	Exceeded goal but the need is strong, utilize reasonable accommodations
Center City Housing Corp.	Operations	Nancy Cashman	Achieved benchmarks
SOAR Career Solutions	SOAR Duluth At Work	Sara Romagnoli	On track to exceed goal, 18 people in the program are making more than \$10/hour, have a career specialist for reasonable accommodations
CHUM	CHUM Employment Services (D@W)	Lee Stuart and Mark Engebretson	On track to meet goal, work with anyone, working a lot with housing advocates
Neighborhood Youth Services	JET (Jobs, Employment, Training) Program (D@W)	Jessica Schiff	On track to meet goal, focusing on jobs in Duluth
Life House	Life House Futures Program (D@W)	Chris LeBlanc	On track to exceed goal, drop outs were due to moving,

			working a lot with Goodwill, especially in situations that require additional assistance with mental health
Community Action Duluth	Circles At Work (D@W)	Kate Wigren	15 jobs were obtained and 24 jobs is their goal, which would increase the accomplishment percentage. CAD provides individualize service. It takes longer for their peer group to obtain employment because of day care and transportation issues. This program focuses on conversation and relationship building. People are benefiting from the many services CAD provides. One reason they have difficulty meeting their goal is that they do not over enroll because their work is very time intensive and is most effective when there is a small group. They do not have the staff to support a large group. People are getting jobs in retail food service, and other entry level positions. Some jobs, like CNA are difficult because of the hours are not

			suited well for family life.
Entrepreneur Fund	Growing Neighborhood Businesses (D@W)	Shawn Wellnitz	On track to exceed goal. When a business moves to a neighborhood, helps promote growth. There is a focus on women and/or minority owned businesses.
Life House	Lifeline Building Rehabilitation	Maude Dornfeld	Rehab is nearly complete. Cost was more than expected, but did private funding raising. By end of summer should have a comfortable and secured youth center.
Damiano of Duluth	Soup Kitchen Renovations	Dave Benson	Project complete. Capacity has been doubled.
City of Duluth	Street Assessments	Keith Hamre	Funded in 2010 for Anderson Rd in Riverside. Exceeded goal.
Boys & Girls Club	Lincoln Park School	Todd Johnson	No one spoke. This project has not started.
CHUM	Duluth Hunger Project	Lee Stuart	The outcome should be in people, not meals. Union Gospel is not part of the mission any more. They have food for special dietary restrictions.
Lake Superior Community Health Center	Primary Health Care for Low Income People	Mavis Brehm	Have provider turnover that impacted goal. They served more people than previous years. Have been working a lot on assisting

			people with the American Affordable Healthcare Act.
Damiano of Duluth	Clothes That Work	Dave Benson	Exceed goal. A lot of people use this service.
Duluth Area Family YMCA	Feeding Kids Through Youth Programs	Russ Salgy	Exceeded goal. In some neighborhoods are able to provide three meals a day for kids. Work with kid who have allergies.
Life House	Basic Needs Center	Maude Dornfeld	Exceeded goal. Increase in demand for food, clothing, basic supplies. Increasing efforts in street outreach. Increased efforts in enforcing rules for a safer place. Intentionally diversifying staff. Working with kids who have food allergies.
Center City Housing Corp.	Transitional and Permanent Supportive Programs	Nancy Cashman	They were not able to meet the transitional housing goal because smaller families were assisted than in previous years. Goal is to create housing stability. Average stay in trans housing is 11 months, 85% of participants are successfully able to live in permanent housing afterwards. 13% adults are able to increase their income while in trans housing. ESG funds are needed to

			<p>support the operation. Unfortunately people have to be turned away because there are not enough units to meet demand.</p>
CHUM	Homeless Stabilization	Lee Stuart	<p>Exceeded goal. 1/3 of people are homeless for the first time, 1/3 are have been homeless multiple times and 1/3 are chronic homeless. It is difficult to reduce shelter days because there isn't many housing options available. 20% of people released from custody are dropped off at the shelter, which is not acceptable discharge planning. The community needs approximately 75 more SRO units, 75 more Supportive housing for mental health, and 50 more shelter plus care units. More than half the people served have mental health issues.</p>
American Indian Community Housing Org.	Transitional Housing	Michelle LeBeau	<p>The outcomes in the report are wrong and AICHO exceeded their goals (This was confirmed by staff). AICHO has strong partnerships with other tribes and is a national model.</p>

MN Veterans Assistance Council- Duluth	Transitional Housing	Steve Saari	Exceeded goal. Work with veterans who are have PTSD and COPD.
Salvation Army	Family Transitional Housing	Kristy Georganson	Had a slower turnover due to vouchers not being available. Need more housing. Did provide more services. Provided a reasonable accommodation for a dog.
Safe Haven	Battered Women Homeless Shelter	Susan Utech	Exceeded goal. Reduced stay by 2 days, but it is difficult because people are coming from a violent situation and have additional barriers. The shelter does accept pets.

During the presentations, Crow asked about reasonable accommodations. The majority of the agencies responded that they working with people to accommodate them in their special needs so that they can use the program/s that their agencies offer. Many of the agencies did not know how many people were assisted. Some of the agencies provided specific details on how they accommodated people and those responses are provided in the outcome matrix in this document.

3. Approval of Meeting Summary from May 27, 2014 CD Committee meeting.

- a. Motion by Dudley, seconded by Branley to approve the meeting summary for February 27 as submitted. Motion approved; unanimously.

4. Review of Priority Needs in Consolidated Plan Table- this item was tabled to a future meeting.

5. Funding Priorities and Target Percentages for FY 2015- this time was tabled to a future meeting.

Dudley motioned to adjourn the meeting, Crow seconded. Meeting adjourned at 7:30.

Next Meeting: The next CD Committee meeting will be August 19, 2014 at 5:30 pm.

ATTENDANCE AT THE JUNE 24, 2014 PUBLIC HEARING ON MONITORING
OF COMMUNITY DEVELOPMENT PROGRAM

Name:

Kristy Jorgenson
Mary Pelofske
Dave Johnson
Linda Papism
Sara Romagnoli
Emily Edison
Mavis Brehm
Jodi Slick
Lynne Snyder
Jessica Schiff
Maude Dornfeld
Nancy Cashman
Susan Utech
Shawn Wellnitz
Chris LeBlanc
Sarah Priest
Michelle LeBeau
Jennifer Eddy
Cynthia Finley
Steve Saari
Russ Salgy
Lee Stuart
Jim Philbin
Jeff Corey
Kate Wigren
Dave Benson